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**CENTRAL BOARD OF SECONDARY EDUCATION  
REGIONAL OFFICE, DELHI**

An Autonomous Organisation under the Union Ministry of Human Resource Development (Govt. of India)  
PS, 1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092

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**File No. : CBSE/ROD/Maint/2013/**

**Dated: 02/12/13**

**Sub: - Quotation for Cleaning & disinfection of U/G and O/H water tanks at  
C.B.S.E, Regional office, Patparganj, Delhi-110092**

**Sir,**

The CBSE intends to invite quotations for Cleaning & disinfection of U/G and O/H water tanks at C.B.S.E, Regional office, Patparganj, I.P Extn. Delhi – 92, through specialized & experienced agencies having 3 works of equivalent magnitude. Rates are to be quoted on the prescribed format annexed herewith. The agencies willing to submit tenders are advised to visit the site before submit the quotation so that exact quantum of work is assessed. The quotation complete in all respect along with an EMD of Rs. 1000/- payable in favour of The Secretary, CBSE, Delhi must be submitted latest by 11.12.2013 up to 2:30 p.m. and dropped in the tender-box placed at Ground Floor near Reception Counter, CBSE Regional office building, Delhi-92.

Incomplete and conditional tenders shall be summarily rejected. The CBSE reserves the right to reject any or all the quotations without assigning any reason thereof.

**Yours faithfully**

**(R. K. Raj)  
Assistant Engineer (ESTATE)**

## Terms & Conditions:

### **1. Eligibility Criteria:**

**(The bidder must fulfill the following eligibility criteria and should submit the following document with their quotations failing which their quotation shall be rejected)**

- A. The tenderer should also have valid PAN or TIN or SALES TAX number.
- B. The ~~E~~**arnest Money Deposit (EMD)** amounting to **Rs.1000/- (Rupees One Thousand only)** as demand draft or pay order of a schedule bank and drawn in favour of Secretary, CBSE, New Delhi should attach with the tender.

### **Tenders received without earnest money will be invalid.**

1. The rates for the above work shall be valid for six months. The date of commencement shall be reckoned from the **7<sup>th</sup> day** of issue of award letter. It is to be noted that for one time completion, work is to be completed within 2 days i.e. first day the underground tanks and subsequent day the overhead tanks to avoid any water problem in the office (The work would not be allowed to complete in one day). Preferably the work would be carried out on Saturday and Sunday or in the working day as per direction of the Engineer-in-charge.
2. The Secretary, CBSE does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
3. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
4. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
5. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
  - i) When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
  - ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
  - iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount
6. Before tendering, the bidder shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality etc.

7. Earnest money will be forfeited if the contractor fails to commence the work as per letter of award and he shall not be eligible for any claim.
8. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
9. The contractor shall indemnify CBSE his direct/indirect acts cause loss in any form to CBSE.
10. No material will be issued by the department. Contractor has to arrange all materials and T & P required for execution & satisfactory completion of this work at his own cost. Apparatus and equipment required for tank cleaning shall be shown by the agency before execution of work at site.
11. The work shall be strictly carried out as per the latest CPWD specifications of work for each item & as per the entire satisfaction of Engineer-in-charge.
12. Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
13. The Contractor should confirm any ambiguity and discrepancy related to the work and tender before submitting the tender document in writing.
14. In case of any damage to the wall/ floor in the bldg., the agency shall have to make good the same.
15. **Payment: Payment after satisfactory completion of work shall be made through ECS mode only.** Contractor is required to furnish the relevant details of bank account for getting the payment through Electronic Clearance System (ECS) The contractor is required to either provide Photostat copy of cancelled cheque or to take attestation from concerned bank, as a documentary support.
  - i) Bank account no. Branch name & complete address of the bank
  - ii) 11 digit IFSC (Indian Financial System Code) of the bank.
  - iii) 9 digit MICR (Magnetic INK Characters Recognition) Code of the bank
  - iv) PAN No. & TAN No. in name of the firm.
  - v) Phone no. / mobile no./ e-mail address.
16. The silt and turbidity has to be removed and disposed off by the contractor thru mechanical mean with in a distance of 5 K.M.

**(Signature of the Tenderer along with seal)**

**Mobile No.** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

## Schedule of work

### Part-A

S.N	DESCRIPTION OF ITEM	QTY.	UNIT	RATE	AMOUNT
1	<p>Cleaning of underground/OH or terrace water storage tanks including chemical treatment with Anti bacterial agent consisting of following process:-</p> <p>Dewatering the tank with submersible pump, de-silting and removing of left over silt &amp; turbidity water up to 100 to 150 mm in the bottom of the tank with mechanical means, cleaning of walls and ceiling with special mechanized high pressure jet machines by rotary jet system at 100-120 Bar pressure (120 Kg /sq cm) which dislodges the layer of dirt, algae, fungus stuck on its surface usage of scrubbing machines for old stains and cleaning chemicals if required of make Eureka Forbes Ltd, floor of the dirty tank should be thoroughly cleaned up by fry jet cleaner to accumulate all dirt ,the remaining sludge should than be removed by sludge pumps, the dirt silt and other foreign material should further be removed by Industrial Vaccum Cleaners to make the floor totally dirt free, application/spraying of Anti Bacterial chemicals to ensure total sterilization of tank from the inside, inside of the tank should be treated with specially developed 4 ft" long ultraviolet Radiator to kill further floating bacteria/virus in order to make the tank totally clean, bacteria free and safe for storage of drinking water.</p> <p>All the above operations should be executed by trained workers and technicians, properly dressed along with gum boots, to work as per the direction of Engineer in charge.</p> <p><b>Regional office, Building, Patparganj:</b> (Underground/Overhead water tanks of (RCC/Sintax) used for drinking/fire</p>	333.33	Sqm		
<b>Total (for one time cleaning)</b>					

**PART- B**

Also rates be quoted for future work on a/c of periodical cleaning & disinfection after every six months.

**Total Amount for four times cleaning (Rates valid for two years and cleaning to be done after every six months) =4 x .....ō ō ō ō ō ō ō ō ō ō**

Total Amount in Words:

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Signature of bidder  
Name of the Bidder and designation  
Address of firm:

Telephone Number(s)

Place & Date: Company

Seal:

**NOTE:**

1. Prices to be quoted in Indian Rupees only in both figures & words.
2. Any cutting etc. shall be duly circled & signed by the tenderer failing which financial bid may be rejected.
3. Vendor should quote all-inclusive priced including all taxes and duties etc. for successful execution of the contract.